Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DEEN DAYAL UPADHYAY GOVERNMENT POST GRADUATE COLLEGE , SITAPUR**
Name of the head of the Institution	**Rabindra Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05862298322**
Mobile no.	**8840453436**
Registered Email	**dduprinicipalstp@gmail.com**
Alternate Email	**jyotisah67@gmail.com**
Address	**GOMTI NAGAR**
City/Town	**LUCKNOW**
State/UT	**Uttar pradesh**
Pincode	**226010**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Jyoti Sah**
Phone no/Alternate Phone no.	**05862298322**
Mobile no.	**9451250315**
Registered Email	**dduprinicipalstp@gmail.com**
Alternate Email	**jyotisah67@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ddugpgcsitapur.com/aqar.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ddugpgcsitapur.com/academic-calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**2.68**	**2007**	**10-Feb-2007**	**09-Feb-2014**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**08-Aug-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Career Counseling conducted by	**18-Nov-2019** **01**	**84**

Sacred Heart Management College		
Workshop on Career Counseling conducted by Sacred Heart Engineering College	08-Nov-2019 01	45
Webinar	24-Jun-2020 01	100
NATIONAL SEMINAR	17-Jan-2020 02	300
IQAC Meeting	13-Mar-2020 01	12
IQAC Meeting	08-Jan-2020 01	14
IQAC Meeting	05-Oct-2019 01	12
IQAC Meeting	05-Jul-2019 01	15
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	RUSA	MHRD new Delhi / Department of Higher Education	2020 365	10000000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• • Work initiated for the 2nd Cycle of Accreditation and Assessment under NAAC AQAR (Four Years 2014 to 2018) and IIQA submitted on 10th December 2019 • Academic Audit conducted and its follow up action is under progress • Proposal for P.G. Classes was sent • One National Seminar one Webinar have been organized • Prepared Academic Calendar • Internal Evaluation of students through Class Tests, Viva and Projects Executing Agency transferred the New Art Block Building on 28th September' 2019

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action To conduct life skill/ career oriented extension lectures To promote women empowerment To organize Academic events at departmental level To promote plantation and cleanliness in campus To promote nationalism among students To train students how to survive under adverse circumstances To promote clean environment To encourage co-curricular activities To promote awareness about civic responsibility To promote research work among faculty	Achievements/Outcomes To develop career and employment related skills, various programmes were organised under the banner of Carrier Counseling Cell – such as • MEDHA – Soft skill development Programme of 30 hours • DOECC & CCC Programme to develop Computer skills • Rojgar Mela organised – 17th February 2020 • A Poster Competition on WOMEN EMPOWERMENT was organised on 9th December, 2019 • Free Medical Health Check-up Camp-9th December' 2019 • "Beti Padao Beti Bachao" campaign organised on 7th February 2020 • Departmental activities were organised by all of the departments • Tree plantation program was successfully organized – 9th August 2019 • Poster Competition on Save Tree Campaign also organised on the same date • To inculcate the feeling of National integrity among students the College celebrated the National Festivals and Jayanties • "Ek Bharat Shrestha Bharat" Oath – 3rd February' 2020 Year round activities organised under NCC & NSS Camps Car-pooling is being practiced among staff including Principal To promote co-curricular activities, many competition's organised by Department Council of every Department and the Cultural Council Voter Awareness Campaign, "Beti Padao Beti Bachao", "Ek Bharat Shreshta Bharat", "Swachta Abhiyan" & Traffic Safety Awareness Campaign were organised under the banner of NSS & NCC All the faculty members presented

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Chaptrapati Sahu Ji Maharaj University, Kanpur and follows the curriculum devised by them. The faculty of institute thoroughly assesses the curriculum and drafts the Academic Calendar & lesson plans for students. For this analysis is done at the commencement of each session: • Gap analysis: Assessment of comprehensive skills of students and its calibration with curriculum. • Need analysis: Aspiring students are benefitted by curriculum specific field, so their aspirations are assessed, and lessons are planned based on assessment. • Contemporary analysis: The curriculum is calibrated with those of contemporary curriculum of other universities and the calibration is made reflected in syllabus. • Future analysis: Curriculum is evaluated by faculty in terms of its scope and relevance. The possible advancement is assessed along with ongoing researches. This is reflected in lectures from time to time as per content delivered. Apart from these, other essential indicators are: • Summum bonum analysis: This analysis is done on four yearly basis in which faculties consider their teaching approach; the curriculum they have taught in the last four years and the approach of students towards subject and curriculum. This evaluation allows them to understand the effect of changes in curriculum over students. This may or may not reflect directly on lesson plan however this assists the faculties to enhance their approach towards content delivery so that they maintain the interest of students in subject and hence, keep their spirit high. • Meetings with University: Time-to-time formal and informal meeting with university take place. These forums are used to make university understand the need of colleges. These parameters are taken care of while preparing the workload statement and lesson plan which is submitted at the beginning of session. The

following are the attempts of the Institution towards curriculum planning and development- • Preparing a well drafted work schedule keeping in the mind the weightage given for each paper and the number of hours allotted as per the university norms. • Furnishing the library with books of changed syllabi every year. • Preparing PPTs for important topics. • The minimum number of working days/hours as stipulated by the university is deeply adhered to every year. • Continuous assessment through Internal Tests is followed. • Periodic tests are conducted in the effective delivery of the curriculum and assessment of the students. • All the laboratories are enriched every year as per the requirement of the curriculum. • Students are taken for Industrial visits to provide practical exposure. • Internet based activities and assignments are given to both undergraduate and post graduate students to keep them updated to the latest knowledge in their respective subjects. • Organizing seminars, webinars, conferences and workshops. • Extended lectures are arranged to develop the personality of the students, hone their soft skills to equip them to compete with others in the job market. • As per the need of the students remedial classes are organized for the betterment of the students •

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
DOEACC O Level	N/A	01/08/2016	180	YES	YES
MEDHA	N/A	26/07/2018	180	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	01/07/2008	720
Physical Education and Sports	01/07/2008	180
MEDHA	26/07/2018	54
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institute follows a multi-level feedback system to reach out to its stakeholders which are students, parents and alumni. Feedback from Student The feedback from student is of two types informal and formal. Informal feedback: This is done at two levels, at class by faculty and by Principal. ? At class level by faculty: In this the following are analyzed: • Student's approach (Attentiveness and behavior) in class. • Their probing capabilities. • Skills related to subject. • Student's co-curricular skills. ? At college level by Principal: Their informal discussion with students during college timings. This plays important role in assessing their approach. Formal feedback: This is done using a questionnaire which has below questions: • Were you able to understand the lecture? • Were you able to correlate your thoughts with lecture? • Are you able to visualize that curriculum is helping you to fulfil your dreams? • Was teacher's approach in class positive towards students? • Was teacher's approach in class, towards you positive? • Were you able to cope with the class? • How do you feel about environment of the institute? Feedback from Teachers Again, this too is at two levels informal and formal: Informal Feedback: • Group discussion between teachers and Principal bring in feedback regarding teaching and other activities of college. • The students approach Principal and teachers and the level queries related to academic and other activities bring in feedback. Formal Feedback: Teachers are asked to fill up questionnaire which may have following questions: • Do you find the curriculum is knowledge oriented? • Do you find the environment of college suitable to teach students? • Do you see your student excel after passing out from institute? • Do you feel that your studentis able to understand the syllabus taught? • What kind of activities you prefer to teach the students? • Do use modern IT equipment such as Smart Classes and YouTube to teach the students? • Do you find the place good to work? • What are the areas of improvement which you see are important to improve the environment of Institute in terms of teaching? Feedback from Alumni This too is of two types: Informal and formal: Informal feedbacks are received as and when the faculty meets with alumni inside or outside college campus. Formal Feedback: This is collected through a questionnaire at the time of alumni meet, the sample of questions is given below: • Are you able to meet with challenges of your professional life with the knowledge earned from institute? • Are you able to represent yourself as alumni of institute with pride, in society? • Are you satisfied with the curriculum which was taught to you? • Were your faculty members just with you, when it comes to teaching? • Did you ever face any kind of hurdle in your professional carrier, which you feel is due to lack of resources of institute?

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	1080	1200	858
BSc	Nill	540	680	399
BCom	Nill	360	425	318
MCom	Nill	100	56	56
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1575	56	10	Nill	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	11	2	2	5	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor's work is very wide raging particularly in college where a teacher plays many roles -as a friend, guide and to an extent play parental role. The college has been established by the State Government for teaching UG-level Science, Arts, Commerce and PG-level Commerce. The college also has facilities for DOEACC "O LEVEL" certificate program. At College it is our principle to entertain and live up to the hopes and aspirations of students from all over the district irrespective of caste, sex, religion and economic background. Many of our students from rural areas lack proper academic background and economical back-up. Mentoring of students, thus, is an important feature to provide equitable service to all our students having varied background. Student-mentorship has the following aims: a. To enhance teacher-student contact hours b. To enhance students' academic performance and attendance c. To minimise student drop-out rates d. To identify and find out the causes of slow learners and encourage advance learners e. To provide equal opportunities to students The importance of mentoring the system for enhancing students' performance is an integral part of our Institute. With a wide variation in the student population in regard to educational and financial background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective mechanism for mitigating cases of those students who are vulnerable to drop-out from studies. The IQAC has taken the initiative of implementing the mentoring of students. Students are categorised based on the programme and core subjects. They are grouped, and each group is assigned a teacher-mentor who would perform mentoring duties. Mentors maintain and update the Mentoring Format which contains space for entering particulars and performance of students. After compiling all necessary information, Mentors are expected to offer guidance and counselling, as and when required. a. It is the practice of Mentors to meet students individually or

in groups. b. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. c. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. The institutional practice of Mentoring System has been designed and implemented in a way so that it is/ caters to– a. To be student-centric b. To render unbiased support to students of varied academic financial backgrounds. Though the system has only been implemented in the recent past, significant improvement in the teacher-student relationship can be noticed.The system has been effective in identifying slow learners and advanced learners. Based on the requirement deduced through a careful observation of each Mentor's report, the College organised several Remedial Classes in the identified topics/subjects for slow learners. The Remedial Classes have been institutionalized after the implementation of the Mentoring System. Need-Based remedial classes have come to be much beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1632	11	1:148

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	11	2	Nill	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	03	year	09/10/2020	07/11/2020
BSc	02	year	03/10/2020	17/11/2020
BCom	01	year	12/09/2020	21/10/2020
MCom	04	year	07/10/2020	04/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Numerical evaluation plays very important role in assessment of calibre of students. Evaluation of the skills gained by the students is the focal point in attaining a degree. Continuous assessment and evaluation help to improve the quality to ensure that the student meets up with the prerequisites expected of a graduate. The college is affiliated to Chhatrapati Shahu Ji Maharaj University, Kanpur and it adheres to the norms prescribed by the University. The university has both internal and external evaluation to assess the students on various aspects. The students are informed of the internal and external

assessment system at the beginning of every academic year through orientation program and circulars on the notice board. Though the external assessment comes at the end of every year, the Institution adopts various methods to assess the students through continuous internal evaluation. The evaluation process is both conventional as well as modern, depending on the skills of the admitted students which are as follows: The conventional method includes conducting pre-declared written tests and the innovative method varies from class room discussions, student seminars, presentations, quiz, etc. The results of written internal tests records are maintained. Multiple written as well as oral assignments are given to the students to cultivate their comprehensive, cohesive communicative skills both oral and written. Seminars are conducted for all students at UG and PG level. The students are encouraged to use all the search tools either from the internet or by visiting libraries to think beyond their prescribed text books and explore the plethora of knowledge awaiting them. The final internal marks in Practical exams also include the average attendance, class room performance and the participation of the students in the extracurricular and co-curricular activities. Students are encouraged to be creative in the presentation of their subjects to boost their self-confidence. Each student is given individual opportunity to practice the lab work, so that he would be able to perform better in the final practical exams and in future endeavours. The evaluation and assessment system adapted by the University and the Institution is geared toward mapping the individual capabilities of the students to identify the written and oral expression, comprehensiveness and accuracy of information. It takes into account the individual student's progression and improvement over a period of time over the performance parameters set by the faculty or the respective department. The written examinations, assignments, class room presentations have developed the communication skills and interpersonal skills of the students of the Deen Dayal Upadhyay Government Post Graduate College. The Institution has increased the benefits to the students by strictly adhering to the vision and mission of the institution and improving the quality of the students by the continuous internal evaluation and is the central force behind.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Chhatrapati Shahu Ji Maharaj University, Kanpur and hence the pattern prescribed by the university is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each year along with the government holidays. Based on the norms set by the University, the Principal and the HODs decide the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day as in national bandh, the death of a VIP or election, the staff committee meets again to work out a schedule to compensate the working days. Department timetable is prepared by each department, facilitating the teachers to allot sufficient time for each subject as per the work load allotted by the University. This timetable is given to each and every student of the department to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in a detailed fashion. The Institution functions and adheres to the minimum number of working days and teaching days. On an average the Institution works for 220 days each year in the course of the past five years. A monthly report is maintained by the teachers individually according to the classes taken by them as per the academic calendar. The timetable for each internal assessment is prepared well in advance as per the calendar schedule. Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that enables both the teacher to enhance the teaching and learning

process within the stipulated time. Students are also assessed on the basis of seminars, assignments, practical tests and projects. A seminar week is allotted for each department wherein the students are encouraged to participate in a competition of their choice. Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The Institution has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">No Data Entered/Not Applicable !!!</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
04	MCom	Nill	21	21	100
01	BCom	Nill	82	82	100
02	BSc	Nill	85	84	98.8
03	BA	Nill	206	202	98

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">No Data Entered/Not Applicable !!!</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
		No Data Entered/Not Applicable !!!		
		No file uploaded.		

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
	No Data Entered/Not Applicable !!!	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
		No Data Entered/Not Applicable !!!		
		No file uploaded.		

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	Nill
National	English	1	Nill
National	History	2	Nill
National	Economics	4	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
English	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The KINETIC study of Ligand Substitution Reaction Using Lead as Catalyst	Dr. Anupma Singh	Asian Journal of Multidisciplinary Studies	2019	Nill	Nill	Nill
AUPNIVESHIK KUMAUN MEIN ISAI MISSIONARY	DR. JYOTI SAH	INTERNATIONAL JOUNAL OF ADVANCED	2019	Nill	Nill	Nill

GATIBIDHIY ON AUR USKA PRABHAV		RESEARCH IN MULTIDISCIPLINARY SCIENCES				
SWATANTRATA ANDOLAN MEIN HINDI PATRAKARITA KI BHOOMIKA	DR. JYOTI SAH	Asian Journal of Multidisciplinary Studies	2019	Nill	Nill	Nill
In the Heart of the Country: The Story of Subjugation of Women during Colonialism	Dr. Ranjeet Singh	Jigyasa	2019	Nill	Nill	Nill
Improvement for Estimating Population Mean in Simple, Random Sampling Scheme	Mrs. Priyanka Bharti	Journal of Reliability and Statistical Studies	2019	Nill	Nill	Nill
Menstruation: A Social and Traditional Taboo	Mrs. Priyanka Bharti	Vidyawarta	2019	Nill	Nill	Nill
Bharat mein Kaushal Vikas- Ek nayi Pahel	Mrs. Priyanka Bharti	Ajanta	2019	Nill	Nill	Nill
Kaushal Vikas- Ek kadam Kushaltakior	Mrs. Priyanka Bharti	Ajanta	2019	Nill	Nill	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	9	Nill	Nill
Resource persons	Nill	3	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Monuments Cleaning	NCC	1	59
Blood donation camp	NCC,NSS Red cross	5	60
NSS day	NSS	2	100
District Divisional Level Speech Competition(s)	Regional Transport Office, NSS and IQAC	4	70
One Day Camp	NSS	4	100
Voter's awareness programme	NSS	2	110
Yuva Diwas Blood Donation Awareness camp	NSS IQAC	3	120

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Road safety	Regional Transport Office and IQAC	Speech competition	3	35
Gender Issue	Women cell Health department	Free Health checkup4	4	150

| Moral Issues | NSS PUNJAB NATIONAL BANK | Elocution contest | 4 | 32 |
| Drug de addiction awareness | Shakti Sadhana Sansthan, Sitapur | Drug de-addiction awareness project | 1 | 15 |

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MEDHA Learning Foundation, Lucknow	26/07/2018	Soft skills and personality development of students	1

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Nill

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5827	852647	Nill	Nill	5827	852647
Reference Books	490	123000	Nill	Nill	490	123000

<div align="center">No file uploaded.</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	28	1	1	1	1	1	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	28	1	1	1	1	1	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">10 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
245000	245000	494000	493695

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The budget for the physical, academic support facilities is allotted by directorate of Higher Education, Government of Uttar Pradesh. As per the budget allotment, physical and academic support facilities are maintained by the college administration. Budget is sanctioned on yearly basis for the specific item/purpose and after receiving the budget from the directorate, college invites tender for the work following the government norms. The work is accomplished by the lowest bidding contractor and payment is made through Treasury Office, Government of Uttar Pradesh.
https://ddugpgcsitapur.com/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	UP State Scholarship	701	Nill
Financial Support from Other Sources			
a) National	INSPIRE	5	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counseling Mentoring	10/08/2019	20	All Faculty members
Remedial Coaching	05/08/2019	83	Subject Experts
Soft Skill Development	21/08/2019	25	MEDHA
Computer course	20/08/2019	11	DOEACC (O Level CCC)
Yoga	24/09/2019	28	Patanjali Yoga
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counseling	47	54	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Not Available	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	33	B.COM	COMMERSE	Deen Dayal Upadhyay Government P.G. College	M.COM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho-kho	College Level	76
Badminton	College Level	Nill
Volleyball	College Level	Nill
Athletics	College Level	347
Chess	College Level	75
Carom	College Level	150
Power lifting	College Level / National	55
Strength Lifting	College Level / National	52
Singing , Dance, Mehendi , Rangoli .	College Level	70
Skit Comp.	College Level/National	15

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	Nill	Nill	.Garima Singh
2019	Silver Medal	National	1	Nill	Nill	RoliVerma
2019	Bronze Medal	National	1	Nill	Nill	Shivani
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every department, Cultural Committee, Sports Committee, Cleanliness Committee, IQAC- all have their respective Councils that organize various Academic, Cultural, Sports and many other activities throughout the year under the guidance of their respective mentors.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

122

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution Deen Dayal Upadhyay Government Post Graduate College, Sitapur was started in the year 1993 in the ITI Campus, Sitapur to fulfill the aspirations of the rural youth living in and around Sitapur, Khairawad, Biswan, Sidhauli, Laharpur, Mishrikh, Naimish and such nearby villages and towns. Uttar Pradesh Government established this Institution for betterment of the life of the youth by bringing the opportunities to the closest proximity of the youth by providing academic excellence at a very affordable cost. The vision of the Institution is "Progress through quality education" and to provide education without any social discrimination, for finding space for the exponential growth of

personality and character, empowering youth to face the challenges of tomorrow successfully and confidently through the quality education acquired from this institution. Mission The mission of the College of is to deepen and extend knowledge about the formation and utilization of human capabilities. Some goals are College is devoted to enhance the commitment of faculty, staff, and students to the centrality of diversity, social justice, and democratic citizenship. Provide widely recognized leadership in the improvement of teaching, learning, and the assessment of educational outcomes across the life span through research, scholarship, and technology. To encourage enthusiastic, independent thinkers and learners for striving for their personal growth. • Excellence, • Life-Long learning , • Technological Advancement, • Diversity, Equity and Social Justice, • Education of individuals across their life span It is hoped that during their stay in the Deen Dayal Upadhyay Government Post Graduate College transform them as powerful constituents with utmost skills at leadership and governance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college offers graduation and Post-graduation programmes which are supervised at the university level. The college does not play any direct and effective role for the prescription and development of the courses. It may be contingent to the university to consider the suggestions and feedback given by the college.Institution implements various approaches for development of curriculum. Teaching faculty prepares monthly chart and pre-planned syllabus session wise. In pre-planned syllabus, chapter wise and topic wise details are given.
Teaching and Learning	The college has adequate in-built mechanisms which are continually updated to achieve the goals of academic excellence. The college plans and organizes teaching and learning schedules by strictly following the CSJM University. Fully aware of the extent and significance of institutional accountability in the teaching and learning process, individualized teaching-learning programmes are conducted to cater to the broad spectrum of academic caliber of students admitted. Academic Calendar is maintained in which activities and events are scheduled.
Examination and Evaluation	Besides the regular BA, B.Sc., B.Com. and M.Com examinations, institution also conducts TET (Teachers Eligibility

	Test), B. Ed and other such examinations under the supervision of State Government. Faculties of all the departments assess the students by regular class test, surprise test, mock test, projects and mock viva.
Research and Development	The college is committed not only to quality class room teaching of the curriculum but also providing an environment fostering research. College always motivates the staff for applying and getting funds for conducting Seminar/Workshop from various available funding agencies. Teachers have published their research articles in national/international journals. And they also presented papers in conferences and seminars. Most of the teachers have published their work and findings in UGC approved journals.
Library, ICT and Physical Infrastructure / Instrumentation	In the library there is a collection of nearly 7800 books of all the three streams such as Humanities, Commerce Science. Presently Library subscribes 5 Magazines and three Newspapers to cater the needs of its users. Induction programme was organised to introduce the students about the library services. Various informative lectures were also organised on – e-resources, e-journals, e-books, National Digital Library, e-P.G. Pathshala, SWAYAM, open sources, N-list, Del Net. A proposal for the automation of library has been sent to the higher authorities. Another proposal for the building of library is pending at Directorate level. Teachers have adopted new innovative techniques for teaching by using computer, mobiles and various scientific and humanities websites. In science department, videos mimicking the dissection are also taught to students. Students are also encouraged to complete project reports, do field work and to collect data. Experiments are conducted by using Inertia table, Maxwell bridge etc. at regular basis in science department.
Human Resource Management	Being a government institution, the placement, transfer and promotion of the employees are managed by Uttar Pradesh Government. The Principal along with the respective Committees outsources daily wages workers for various works like- Computer operator, cleanliness, gardening, cycle stand etc.

Industry Interaction / Collaboration	N/A
Admission of Students	College is governed by C.S.J.M University, Kanpur in admission process, so the whole process is same as in earlier sessions. Admission committee (constituted by the principal) takes the responsibility of the academic aspects of the institution. First, the admission committee scrutinizes the applications received from the prospective students and prepares the list of eligible candidates as per eligibility norms prescribed by the university. It is the responsibility of the committee to verify certificates and finally recommend the candidate for admission. College follows all the norms of reservation as per regulations issued by Uttar Pradesh Government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College has updated Website and Face book page WhatsApp Group whereby Students are given information regarding upcoming events and information related to the academics
Administration	All the Government orders and instructions given by the authorities are made available online and are complied therein.
Finance and Accounts	Budget is also provided by the Directorate through e-transfer. Salary is paid to employees in college by Treasury Office, Sitapur, Uttar Pradesh. All purchases are made through the GEM Portal. Grants received under RUSA and the expenditure therein is done via PFMS.
Student Admission and Support	Online Admission Support Services are Under Process
Examination	Controlled by CSJMU Kanpur

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund/NPS, some seats reserved for the ward of teaching staff	Residential quarters are available to the supporting staff, teaching and non-teaching staff members.	Help of financially weak students, Complaint Box (Shikayat Petika), Anti Ragging Cell and MEDHA. Soft skill training programmes are also being conducted.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution does not conduct internal and external financial audit regularly The annual budget is allotted to the college by the Govt. for the requirements of various departmental activities. The account of the institution is subjected to an audit by a general accountant appointed by the Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!	

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NOT ACTIVE

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Psychology Workshop	26/09/2019	26/09/2019	26/09/2019	80
2020	Academic Audit	12/03/2020	12/03/2020	20/03/2020	11
2020	Webinar	24/06/2020	24/06/2020	24/06/2020	100
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Free Health Checkup of Female Students	09/12/2019	09/12/2019	150	Nill
Poster Competition on Women Empowerment	19/12/2019	19/12/2019	12	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The new building of Faculty of Art block has the rain water harvesting systems in place. Water from the roof is collected in the ground tank and reused in toilets. Water is also used for the plants and trees in the campus. Water from the roof of the buildings is directed underground to rejuvenate underground water and also bore wells in the campus. The water thus collected is pumped to the parks and other plantation locations. Since there is no place constraint in the Institution pits to store rainwater flow and use it for watering the gardens is not an issue. Excess rain water flowing down the drains is directed to the fields located near the Institution.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	4
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/09/2019	01	Blood Donation Camp	Health	54
2019	4	3	17/09/2019	07	Road Safety Week	Safety Awareness	68
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code Of Conduct For Teachers	27/09/2019	Code of professional ethics by U.G.C. /State Government has been followed regularly by college. Whosoever adopts teaching as a profession assumes the obligation to conduct himself/ herself in accordance with the

idea of the profession. A teacher is constantly under the scrutiny of his students and the society at large.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day of Non Violence-Gandhi Jayanti	02/10/2019	02/10/2019	126
Run for Unity	31/10/2019	31/10/2019	33
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No Plastic Zone 2. Composting 3. Tree Plantation 4. Plants named their Botanicals were placed in the plants. 5. Maintenance of Botanical Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Departmental Association - This practice focuses on all round development of students like leadership qualities, creativity, personality development and social values. 2. Mentoring of students with respect to their future careers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://ddugpgcsitapur.com/gallery-events.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: To evolve skilled and value based resource professional, to provide opportunities to the students without any discrimination, to find space for the exponential growth of personality and character, education and empowerment and to face the challenges of tomorrow successfully through quality education. Mission: In fulfillment of its vision, Deen Dayal Upadhyay Government Post Graduate College, Sitapuris committed to provide higher education to the students in its vicinity giving equal opportunities to all, equip the student community with academic, social, scientific and spiritual values and to enable them to have an insight in to the spirit of transparent governance and public. We are very much aware of our responsibility to our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. The vision of Government behind the establishment of the Institution is to spread the light of knowledge and wisdom to kindle the ardor of faith and justice by forming men and women for others who are: 1. Academically accomplished 2. Emotionally balanced 3. Morally upright 4. Socially responsible 5. Ecologically sensitive 6. Professionally dedicated Integral Formation National Awareness is fostered through talks and seminars related to the building up of the nationand National Days are observed NCC Cadets Extension Activities and Outreach Programs are focused on the integral formation of the students. Strive For Truth And Service: We Provide quality education to our students. Integrity and transparency are reflected in all the endeavors of the institution from the Admission process up to the

conformant of Degree /placement and even beyond. The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support. The institution believes in the policy of inclusion and promotes the nation building qualities of equality, justice and fraternity.

Provide the weblink of the institution
https://ddugpgcsitapur.com/

8.Future Plans of Actions for Next Academic Year

These are the list of activities to be undertaken for smooth running of the Academic Session. 1. Online Admission Fee Collection Mechanism to be made functional. 2. Initiation of Library Automation related work under RUSA. 3. Mechanism to be made functional for operationalisation of intensive Digital – Online Classes. 4. Establishment of fast reliable Broad Band/ Wi-Fi Connectivity. 5. Development of E-Content by the Faculty for uploading on the Website and Digital Library of the Higher Education Department. 6. Faculty to be encouraged to indulge into Research Projects/ Papers organise Webinar/ Seminar for over all development. 7. All the students to be connected to the Faculty via Whatts App other Media tools viz: Google Class Rooms/ Zoom etc. for Studies various Academic and Co-curricular activities. 8. Initiation of multi disciplinary activities for overall 3-D personality development of the students with respect to the current day needs. 9. Conduction of adequate Vocational Courses requisite Career counselling so that the students are ready for the Job Market. 10. Selection of Agency for RUSA related works via e-Tender ensure completion of the works therein. 11. Conduction of NEP – Workshop and also prepare ourselves to conduct the Academic Session as per the directives therein. 12. Awareness generation with respect to Covid Protocols and ensure that they are followed for the safety of the Students/ Staff Faculty. 13. Completion of SSR (Cycle 2) that has been pending due to the Pandemic generated Lockdown. 14. Up-dation of the Website. 15. Ensure Furniture Fixtures for the New Arts Block. 16. Wherever possible to ensure Online conduction of the Govt. programmes viz: "Shakti Mission", Road Safety, Covid related Awareness, "Ek Bharat Shrestha Bharat", Amrit Mahotsav etc. through NSS, NCC, Rover Rangers related committees.