



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	DEEN DAYAL UPADHYAY GOVERNMENT POST GRADUATE COLLEGE
Name of the head of the Institution	DR NALINI SHROTRIYA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05862-252006
Mobile no.	9335075535
Registered Email	dduprincipalstp@gmail.com
Alternate Email	rajeevsingh3059@gmail.com
Address	Deen Dayal Upadhyay Government Post Graduate College, Sitapur Hussainganj, Lucknow Road
City/Town	Sitapur
State/UT	Uttar pradesh

IQAC		
IQAC Meeting	12-Jul-2017 1	10
IQAC Meeting	10-Oct-2017 1	10
IQAC Meeting	15-Dec-2017 1	10
IQAC Meeting	08-Feb-2018 3	125
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
U P Government	salary allowances and maintenance	Higher Education Department	2017 365	17229939
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Regular meeting of Internal Quality Assurance Cell (IQAC)
- Feedback from stakeholders collected, analysed and used for improvements
- Remedial Classes were organised for weak students
- CCTV Cameras were fitted for proper monitoring and transparency in examinations
- Boys Hostel was made functional for the benefit of poor students and those coming from remote areas
- Monthly Report and preplanned syllabus were prepared for the purpose of Curriculum enrichment

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

30-Sep-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute is affiliated to Chatrapati Sahu Ji Maharaj University, Kanpur hence, institute follows the curricula framed by university. As the session starts, faculty reaches out to students via introductory lectures and analyse following performance indicators: • Gap analysis: Assessment of understanding of students and its calibration with curriculum. • Need analysis: Aspiring students see themselves as working in curriculum specific field, so their aspirations are assessed, and lessons are planned based on assessment. • Contemporary analysis: The curriculum is calibrated with those of contemporary curriculum of other universities and the calibration is made reflected in syllabus. • Future analysis: Curriculum is analysed by faculty in terms of its future where the possible advancement is assessed along with ongoing researches. This is made reflected in lectures time to time as per content taught. Apart from it another essential indicator is: • Meetings with University: Time-to-time formal and informal meeting with university plays essential role to work coherently. These forums are used to make university understand the need of colleges. These parameters are used to prepare the workload statement and lesson plan which is submitted at the beginning of

session. The following are the attempts of the Institution towards curriculum planning and development-

- Preparing a planned work schedule keeping in the mind the weightage given for each paper and the number of hours allotted as per the university norms.
- Replenishing the library with books of changed syllabi every year.
- Preparing slides for important topics.
- The minimum number of working days as stipulated by the university is deeply adhered to every year.
- Continuous assessment through Internal Tests is followed.
- Periodic tests are conducted in the effective delivery of the curriculum and assessment of the students.
- All the laboratories are upgraded every year as per the requirement of the curriculum.
- Industrial visits are organized to provide practical exposure to the students.
- Internet based activities and assignments are given to both undergraduate and post graduate students to make them have the latest knowledge in their respective subjects.
- Organizing seminars, conferences and workshops.
- Special lectures are arranged to develop the personality of the students, hone their soft skills to equip them to compete with others in the job market.
- Organizing interdisciplinary competitions, fests or exhibitions.
- Feedback received from students is gainfully employed to strengthen curriculum planning and development. In order to keep self-updated faculty members time-to-time participate in seminars, conferences, workshops, invited lectures and U.G.C. recommended courses like Orientation and Refresher courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
DOEACC O Level	N/A	01/08/2017	365	YES	YES
MEDHA	N/A	26/10/2017	30	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
DOEACC O Level	01/08/2017	29
MEDHA	26/10/2017	29
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institute follows a multi-level feedback system to reach out to its stakeholders which are students, parents and alumni. Feedback from Student The feedback from student is of two types informal and formal. Informal feedback: This is done at two levels, at class by faculty and by Principal. ? At class level by faculty: In this the following are analysed: • Student’s approach (Attentiveness and behaviour) in class. • Their probing capabilities. • Skills related to subject. • Student’s co-curricular skills. ? At college level by Principal: Their informal discussion with students during college timings. This plays important role in assessing their apporach. Formal feedback: This is done using a questionnaire which has below questions: • Were you able to understand the lecture? • Were you able to corelate your thoughts with lecture? • Are you able to visualise that curriculum is helping you to fulfil your dreams? • Was teacher’s approach in class positive towards students? • Was teacher’s approach in class, towards you positive? • Were you able to cope with the class? • How do you feel about environment of the institute? Feedback from Parents Again, this too is at two levels informal and formal: Informal Feedback: • Parents are called to institute to appraise regarding the acts of their wards and their point of view regarding the psyche of student is understood to help student behave normal. In a few cases feedback bi-directional. • Various functions of institute give enough chance to interact with parents and their feedback is taken. Formal Feedback: Parents are asked to fill up questionnaire which may have following questions: • Do you find the environment of college suitable for students? • Do you see you ward excel after passing out from institute? • Do you feel that your ward is given enough attention in institute? • Do you find that your ward is capable to face challenges in outside world, after passing out from this college? • Would you like to suggest any area of improvement, which if worked upon your ward and others would be able perform better? Feedback from Alumni This too is of two types: Informal and formal: Informal feedbacks are received as and when the faculty meets with alumni inside or outside college campus. Formal Feedback: This is collected through a questionnaire at the time of alumni meet, the sample of questions is given below: • Are you able to meet with challenges of your professional life with the knowledge earned from institute? • Are you able to represent yourself as alumni of institute with pride, in society? • Are you satisfied with the curriculum which was taught to you? • Were your faculty members just with you, when it comes to teaching? • Did you ever face any kind of hurdle in your professional carrier, which you feel is due to lack of resources of institute?</p>

As per your professional experience, do you see that institute is rising in right direction or not? If not, please

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HINDI LITERATURE, ENGLISH LITERATURE, POLITICAL SCIENCE, ECONOMICS, HISTORY	1080	1421	781
BSc	BOTANY, ZOOLOGY, CHEMISTRY, PHYSICS, MATHS	540	729	307
BCom	Nil	360	425	251
MCom	Nil	100	84	82

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1339	82	10	Nil	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	30	Nil	Nil	4

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has been established by the State Government for teaching UG-level science, arts, commerce and PG-level commerce. The college also has facility for DOEACC "O LEVEL" certificate program. It is our policy to entertain the hopes and aspirations of students from all over the district irrespective of caste, sex, religion and financial background. Many of our students from rural areas lack proper academic background and financial back-up. Students in higher education are involved in wide varieties of activities and most students take active part in extracurricular activities. These activities are looked after by teachers or group of teachers. Mentoring of students

thus, is an essential feature to render equitable service to all our students having varied background. Student-mentorship has the following aims: a. To enhance teacher-student contact hours b. To enhance students' academic performance and attendance c. To minimise student drop-out rates d. To identify and understand the status of slow learners and encourage advanced learners e. To render equitable service to students The importance of integrating the system for enhancing students' performance is a common resolution adopted by a meeting of the teaching faculty. With a wide variation in the student population in regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of those students who are vulnerable to drop-out from studies. Students from rural areas needed special attention as they come from remote areas where development is to take place. They do face language problems and adjustment problems. The IQAC had taken the initiative of implementing the mentoring of students. Students are categorised based on the streams of studies and also according to their core subjects. They are divided into groups depending on the number of students. Each group is assigned a teacher-mentor who would perform mentoring duties. Mentors maintain and update the Mentoring Format which contains space for entering particulars and performance of students. After collecting all necessary information, Mentors are expected to offer guidance and counselling, as and when required. a. It is the practice of Mentors to meet students individually or in groups. b. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. c. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. The institutional practice of Mentoring System has been designed and implemented – a. to be student-centric b. to render equitable service to students of varied academic financial backgrounds Though the system has only been implemented in the last few years, significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organised several Remedial Classes in the identified topics/subjects for slow learners. The Remedial Classes

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1421	12	1:118

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	12	1	Nil	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation of the skills gained by the students is the focal point in attaining a degree. Continuous assessment and evaluation help to improve the quality to ensure that the student meets up with the prerequisites expected of a graduate. The college is affiliated to Chhatrapati Shahu Ji Maharaj University, Kanpur and it adheres to the norms prescribed by the University. The university has both internal and external evaluation to assess the students on various aspects. The students are informed of the internal and external assessment system at the beginning of every academic year through orientation program and circulars on the notice board. Though the external assessment comes at the end of every year, the Institution adopts various methods to assess the students through continuous internal evaluation. The evaluation process is both conventional as well as modern, depending on the skills of the admitted students which are as follows: The conventional method includes conducting pre-declared written tests and the innovative method varies from class room discussions, student seminars, presentations, quiz, etc. The result of written internal tests records are maintained. Multiple written as well as oral assignments are given to the students to cultivate their comprehensive, cohesive communicative skills both oral and written. The students are encouraged to use all the search tools either from the internet or by visiting libraries to think beyond their prescribed text books and explore the plethora of knowledge awaiting them. The final internal marks in Practical exams also include the average attendance, class room performance and the participation of the students in the extracurricular and co-curricular activities. Students are encouraged to be creative in the presentation of their subjects to boost their self-confidence. Each student is given individual opportunity to practice the lab work, so that he would be able to perform better in the final practical exams and in future endeavours. The evaluation and assessment system adapted by the University and the Institution is geared toward mapping the individual capabilities of the students to identify the written and oral expression, comprehensiveness and accuracy of information. It takes into account the individual student's progression and improvement over a period of time over the performance parameters set by the faculty or the respective department. The written examinations, assignments, class room presentations have developed the communication skills and interpersonal skills of the students of the Deen Dayal Upadhyay Government Post Graduate College. The Institution has increased the benefits to the students by adhering strictly to the vision and mission of the institution and improving the quality of the students by the continuous internal evaluation, the central force behind

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Chhatrapati Shahu Ji Maharaj University, Kanpur and hence the pattern prescribed by the university is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each year along with the government holidays. Based on the norms set by the University, the Principal and the HODs decide the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day as in national bandh, the death of a VIP or election, the staff committee meet again to work out a schedule to compensate the working days. Department timetable is prepared by each department, facilitating the teachers to allot sufficient time for each subject as per the work load allotted by the University. This timetable is given to each and every student of the department to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in a detailed fashion. The Institution functions and adheres to the minimum number of working days and teaching days. On an average the Institution works for 220

days each year in the course of the past five years. A monthly report is maintained by the teachers individually according to the classes taken by them as per the academic calendar. The timetable for each internal assessment is prepared well in advance as per the calendar schedule. Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that enables both the teacher to enhance the teaching and learning process within the stipulated time. Students are also assessed on the basis of seminars, assignments, practical tests and projects. A seminar week is allotted for each department wherein the students are encouraged to participate in a competition of their choice. Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The Institution has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kanpuruniversity.org/imp_dates_results.htm

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
4	MCom	Nil	42	42	100
3	BCom	Nil	69	68	99
2	BSc	BOTAN, ZOOLOGY, CHEMISTRY, PHYSICS, MATHEMATICS	67	65	97
1	BA	HINDI LITERATURE, ENGLISH LITERATURE, POLITICAL SCIENCE, ECONOMICS, HISTORY	215	209	97

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

No Data Entered/Not Applicable !!!

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PHYSICS	1	4
National	COMMERCE	1	1
National	CHEMISTRY	2	1
National	POLITICAL SCIENCE	1	1
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Smt. Priyanka Bharati, Economics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
???? ???????????, ?????????? ???	Shekhar Singh	Manglam	2017	0	0	Nil
??????????? - ??????????? ?? ????????						
A Study on adjustment level of male and female undergraduate s	Anupma Singh	Research Expo, International Multidisciplinary research journal	2017	0	0	Nil
A study on adjustment level of rural and urban undergraduates . Pp. 178	Anupma Singh	International Journal of Multidisciplinary educational research	2017	0	0	Nil
Mutual Funds: Status and Stature about Resource Mobilization in Indian Financial Market	Dr Deepak Soni Ashwani kumar Gupta	Journal of Institute of Environment and Management	2017	0	0	Nil
Plasma Assisted Synthesis and Growth Mechanism of Rare V2O5 Nanostructured Thin Films	Rabindar K. Sharma, G.B. Reddy	Journal of Alloys and Compounds	2017	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	15	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
TB Control programme	NSS	3	100
Yuva Diwas	NSS	4	150
NSS Day	NSS	3	130
Voter's Awareness rally	NSS	4	120
Swachchhata Abhiyan	NSS	4	110
Voter's day Celebration	NSS	3	120
Plantation	NCC	1	55
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IICS Computer Education, Lucknow	22/07/2017	Computer Education Programmes Viz. CCC, Fundamental course, 'O' level	50
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8.47	8.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type			
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	28	1	1	0	1	1	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	28	1	1	0	1	1	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.25	2.23	6.22	6.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The budget for the physical, academic support facilities is located by directorate of Higher Education, Government of Uttar Pradesh and as per the budget allotment Physical and academic support facilities are maintained by the college administration. Budget is Sanctioned on yearly basis for the specific item/purpose and after receiving the budget from the directorate, college invites tender for the work as per the government norms. The work is accomplished by the lowest bidding contractor and payment is made through Treasury Office, Government of Uttar Pradesh.</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development M	01/08/2017	58	MEDHA, DOEACC
Remedial Coaching	01/08/2017	105	SUBJECT EXPERTS
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every department, Cultural Committee, Sports Committee, Cleanliness Committee, IQAC- all have their respective Councils that organize various Academic, Cultural, Sports and many other activities throughout the year under the guidance of their respective mentors.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

23

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution Deen Dayal Upadhyay Government Post Graduate College, Sitapur was started in the year 1993 in the ITI Campus, Sitapur to fulfill the aspirations of the rural youth living in and around Sitapur, Khairawad, Biswan, Sidhauri, Laharpur, Mishrikh, Naimish and such nearby villages and towns. Uttar Pradesh Government established this Institution for bettering the life of the youth by bringing the opportunities to the closest proximity of the youth by providing academic excellence at a very affordable cost. The vision of the Institution is "Progress through quality education" and to provide education without any social discrimination, for finding space for the exponential growth of personality and character, empowering youth to face the challenges of tomorrow successfully and confidently through the quality education acquired from this institution. Mission College provides students with quality educational experiences and support services that lead to the successful completion of degrees, certificates, career/technical education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, and student achievement. • Providing high quality, innovative, and responsive education and training programs, • Advancing new approaches to education, • Providing an effective, supportive, safe, accessible and affordable learning environment, Response: The Principal and other Professors support day today functioning of the college administration. The Principal inspires the staff members by his personal interaction during get together meetings and motivates the staff to give the best in the teaching assignments. He coordinates with the teaching, non-teaching and student body members for the effective functioning of the Institution. Important developmental plans are discussed by the Principal along with all the committee members in which students are also a part. Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making. The Principal assigns specific duties to various academic and administrative bodies of the Institution. Senior faculty members are given responsibilities to act as mentors and counsellors to minimize the centralization of authority, to make decisions and implement them faster which helps to streamline the academic process and progress of the student. The heads of the departments are given all the freedom and authority to decide on the various activities pertaining to academic and administrative work pertaining to their department and are given the responsibility of delegating work to the other faculty in their department. The department decides the equipment, projects, and activities to be done for the academic session under the guidance of the HOD or the senior faculty member. The departments put up the proposals regarding their requirements to the U.P. Govt. for necessary financial sanction.. The students take an active part in the governance of the activities in the campus. The student

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college offers graduation and post graduation programmes which are supervised through the university

level. The college does not play any direct and effective role for the prescription and development of the courses. It may be contingent to the university to consider the suggestions and feedback given by the college. Institution implements various approaches for development of curriculum. Teaching faculty prepares monthly chart and pre-planned syllabus session wise. In pre-planned syllabus, chapter wise and topic wise details are given.

Teaching and Learning

The college has adequate in-built mechanisms which are continually updated to achieve the goals of academic excellence. The college plans and organizes teaching and learning schedules by strictly following the CSJM University. Fully aware of the extent and significance of institutional accountability in the teaching and learning process, individualized teaching-learning programmes are conducted to cater to the broad spectrum of academic caliber of students admitted. Academic Calendar is maintained in which activities and events are scheduled.

Examination and Evaluation

Examination committees is committed in smooth functioning of university exams. College have also conducts the TET exam under the supervision of State Govt. Internal tests, assessments and mock viva are regularly organized to assess the academic needs of the students and slow learners and advanced learners identified through an analysis of the formative tests. Specialized classes are organized for enhancing the competence and of advanced and slow learners. The college maintains a student-centric and learner centric atmosphere to achieve the desired goal.

Research and Development

In order to promote research and development activities, the college extends its full support to students/faculty/staff. The college encourages students, faculty and staff to participate in National/International Conferences, Training programmes, Tech-Festivals organized by reputed institutes. In this year Dr. Rabinder K.Sharma and Dr. Anupama Singh from science department published their research in Journal of Alloys and Compounds and International

Journal of Multidisciplinary educational research respectively. And from arts and commerce department, Shri Shekhar Singh and Dr. Deepak Soni have their publication in reputed journals.

Library, ICT and Physical Infrastructure / Instrumentation

The library of the college fulfils the needs of the users through its good collection of books. There is a neat and clean reading room having seating capacity of 40 students. Library also subscribes various newspapers and Magazines to fulfil the desired needs of students. Induction Programme was organised for the student to tell about the use and services of library. In addition to many informative lectures were also organised such as - e-resources, e-journals, e-books, National Digital Library, e-P.G. Pathshala, SWAYAM, open sources, N-list, Del Net. Teaching and learning with ICT can promote educative skills. In the pace of new technological development adoption of innovations and improvements lead to the betterment of students learning. The adoption and usage of ICT tools pave way for an effective ICT learning environment. We implement power point presentations, online lectures and smart classes in our education.

Human Resource Management

? Being a government institution, the placement, transfer and promotion of the employees are managed by Uttar Pradesh Government. The Principal along with the respective Committees outsources daily wages workers for various works like- Computer operator, cleanliness, gardening, cycle stand etc.

Admission of Students

Admission committee (constituted by the principal) takes the responsibility of the academic aspects of the institution. First, the admission committee scrutinizes the applications received from the prospective students and prepares the list of eligible candidates as per eligibility prescribed by the university. It is the responsibility of the committee to verify certificates and finally recommend the candidate for admission. They take care of planning and allocating the subjects to the students for the effective delivery of the curriculum. They keep vigil over the performance of the students through

tests, assignments, projects, attendance and discipline. Counselling is provided if needed..

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College have updated website and facebook page. Students get information for upcoming events.
Finance and Accounts	Salary is paid to employees in college by UP Traseaury
Examination	controlled by CSJMU Kanpur

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SHORT TERM COURSE	1	14/12/2018	20/12/2018	7
REFRESHER COURSE	1	07/03/2018	27/03/2018	21
REFRESHER COURSE	1	03/09/2018	22/09/2018	21
REFRESHER COURSE	1	05/09/2018	22/09/2018	21
REFRESHER COURSE	1	04/12/2017	23/12/2017	21

ORIENTATION PROGRAM1	1	01/11/2017	29/11/2017	28
ORIENTATION PROGRAM	1	23/08/2017	19/09/2017	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund/NPS, some seats reserved for the ward of teaching staff	Residential quarters are available to the supporting staff, teaching and non-teaching staff members.	Extension Lecture, placement cell, Complaint Box (Shikayat Petika), Help of financially weak students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The annual budget is allotted to the college by the Govt. for the requirements of various departmental activities. The account of the institution is subjected to an audit by a general accountant appointed by the Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	principal
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Discussion - Reasons and prevention of violence against women in society	12/12/2017	12/12/2017	2	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources Green Practices a) Students, staff using b) Bicycles c) Public Transport d) Pedestrian friendly roads Plastic-free campus • Green landscaping with trees and plants • • Response: The college campus is about 4 acres. There are more than 100 trees in the Institution . The green patch of the campus includes well maintained gardens, plants and trees. The students and staff are sensitive to environmental issues. Many students use eco-friendly bicycles to come to college. The campus has a bicycle stand to park bicycles. The Eco Club of the Institution puts up awareness posters on notice board on issues relating to conservation and protection of environment. Posters regarding the dangers of plastic on the environment, newspaper clippings on environmental issues like pollution are regularly displayed in the notice board by the Eco Club. 'Flower Exhibition' is organized every year to spread awareness among students. The Institution plants hundreds of plants during 'Van Mahotsava'. The Institution plans to make the campus plastic free in the near future. Staff members are advised to reduce taking printouts, use both sides of the paper, etc. . The office too is making an effort to minimize the use of papers.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

Rest Rooms	Yes	1
Provision for lift	No	Nil
Physical facilities	No	Nil
Scribes for examination	No	Nil
Braille Software/facilities	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	01/12/2017	1	WORDS AIDS DAY	PUBLIC HEALTH	22
2018	Nil	1	07/07/2018	1	TREE PLANTATION	PLANTATION	225

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code for Professional Ethics for Teachers	15/07/2017	Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the idea of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Teacher should: 1. Organize Learning resources. 2. Conduct interactive classroom teaching 3. Evaluate outcome of learning. 4. Organise and guide a variety of co-curricular activities. 5. Develop in students qualities of democratic citizenship and promote environmental consciousness. 6. Organise and participate in programmes of community service and

development. 7. Perform their duties in the form of teaching, tutorial, practical, conscientiously.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NATIONAL YOUTH DAY	12/01/2018	12/01/2018	125
INTERNATIONAL DAY OF YOGA	21/06/2018	21/06/2018	22
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Maintenance of Botanical Garden 2. Ozone Day 3. Flower show 4. Plantation on every national festival 5. Every national festival and periodic cleanliness program

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1. Financial Aid to the Poor Deserving students by the Institution 2. Remedial Classes for weak students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

D D U Govt. PG College Sitapur is providing quality Education to the girls of ruler areas in order to achieve the empowerment of women. The vision of the college is to develop the whole nation to order to bridge the ruler urban divide by providing low cost quality education to the girls of socio economically weaker section of the area nearby. In college the girls students percentage are 65. In every academic year the result of the college is above 92 percent. It shows the hard work of teachers and students. Every year debate competition, essay writing, poster competition, project competition, quiz competition, speech competition, mock interview are organized by the departmental cou

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future Plans • Masters affiliation in Arts Science • Minor and Major research projects in all the departments • Augmenting Faculty Exchange Programmes in collaboration with other Universities • Publishing Books and qualitative research papers by all the departments • E-library • Botanical garden • A multipurpose hall • Modernization of laboratories • Establishing Language Labs • Setting up Solar Plant • Initiating various games like Judo, Tai Commando and Weight lifting

etc.