



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	DEEN DAYAL UPADHYAY GOVERNMENT POST GRADUATE COLLEGE
Name of the head of the Institution	Dr Rajeev Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05862-252006
Mobile no.	9450382041
Registered Email	dduprincipalstp@gmail.com
Alternate Email	oumvir@gmail.com
Address	Deen Dayal Upadhyay Government Post Graduate College, Sitapur, Hussainganj, Lucknow Road
City/Town	Sitapur
State/UT	Uttar pradesh



IQAC		
Workshop on Power Lifting	17-Oct-2016 03	150
IQAC Meeting	08-Feb-2017 01	10
IQAC Meeting	12-Nov-2016 01	10
IQAC Meeting	09-Jul-2016 01	10
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Uttar Pradesh Government	Salary, allowance maintenance	Higher Education Department	2016 365	17370518
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Prepared Academic Calender
- Proposal to U.P. Government for P.G. upgradation
- Proposal for Building maintenance
- Organised Silver Jubilee of College
- Updating of College Website

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
<b>17. Does the Institution have Management Information System ?</b>	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute is affiliated to Chatrapati Sahu Ji Maharaj University, Kanpur hence, institute follows the curricula framed by university. As the session starts, faculty reaches out to students via introductory lectures and analyse following performance indicators: • Gap analysis: Assessment of understanding of students and its calibration with curriculum. • Need analysis: Aspiring students see themselves as working in curriculum specific field, so their aspirations are assessed, and lessons are planned based on assessment. • Contemporary analysis: The curriculum is calibrated with those of contemporary curriculum of other universities and the calibration is made reflected in syllabus. • Future analysis: Curriculum is analyzed by faculty in terms of its future where the possible advancement is assessed along with ongoing researches. This is made reflected in lectures time to time as per content taught. • Biannual analysis: This analysis is done to understand the aspirations of students of small town, from the subject taught. The analysis also focuses on social and economical background of student so that a lesson plan may be devised which could help in filling the social and economical gap. Apart from it another essential indicator is: • Meetings with University: Time-to-time formal and informal meeting with university plays essential role to work coherently. These forums are used to make university understand the need of colleges. These parameters are used to prepare the workload statement and lesson plan which is submitted at the beginning of session. The following are

the attempts of the Institution towards curriculum planning and development- • Preparing a planned work schedule keeping in the mind the weightage given for each paper and the number of hours allotted as per the university norms. • Replenishing the library with books of changed syllabi every year. • Preparing slides for important topics. • The minimum number of working days as stipulated by the university is deeply adhered to every year. • Continuous assessment through Internal Tests is followed. • Periodic tests are conducted in the effective delivery of the curriculum and assessment of the students. • All the laboratories are upgraded every year as per the requirement of the curriculum.

- Industrial visits are organized to provide practical exposure to the students.
- Internet based activities and assignments are given to both undergraduate and post graduate students to make them have the latest knowledge in their respective subjects.
- Organizing seminars, conferences and workshops.
- Special lectures are arranged to develop the personality of the students, hone their soft skills to equip them to compete with others in the job market.
- Organizing interdisciplinary competitions, fests or exhibitions.
- Copies of the curriculum are made available to the students in the class and through the Institution webpage.
- Teachers are provided with enough freedom to supplement the content given by the University.
- Feedback received from students is gainfully employed to strengthen curriculum planning and development. In order to keep self-update, faculty members time-to-time participate in seminars, conferences, workshops, invited lectures publishing papers in national and international

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
DOEACC O Level	N/A	01/08/2016	365	Yes	Yes
Medha	N/A	13/12/2016	30	Yes	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	29	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
DOEACC O level	01/08/2016	16

Medha	13/12/2016	13
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback The institute follows a multi-level feedback system to reach out to its stakeholders which are students, parents and alumni. Feedback from Student The feedback from student is of two types informal and formal. Informal feedback: This is done at two levels, at class by faculty and by Principal. ? At class level by faculty: In this the following are analyzed: • Student's approach (Attentiveness and behavior) in class. • Their probing capabilities. • Skills related to subject. • Student's co-curricular skills. ? At college level by Principal: Their informal discussion with students during college timings. This plays important role in assessing their approach. Formal feedback: This is done using a questionnaire which has below questions: • Were you able to understand the lecture? • Were you able to correlate your thoughts with lecture? • Are you able to visualise that curriculum is helping you to fulfil your dreams? • Was teacher's approach in class positive towards students? • Was teacher's approach in class, towards you positive? • Were you able to cope with the class? • How do you feel about environment of the institute? Feedback from Parents Again, this too is at two levels informal and formal: Informal Feedback: • Parents are called to institute to appraise regarding the acts of their wards and their point of view regarding the psyche of student is understood to help student behave normal. In a few cases feedback bi-directional. • Various functions of institute give enough chance to interact with parents and their feedback is taken. Formal Feedback: Parents are asked to fill up questionnaire which may have following questions: • Do you find the environment of college suitable for students? • Do you see you ward excel after passing out from institute? • Do you feel that your ward is given enough attention in institute? • Do you find that your ward is capable to face challenges in outside world, after passing out from this college? • Would you like to suggest any area of improvement, which if worked upon your ward and others would be able perform better? Feedback from Alumni This too is of two types: Informal and formal: Informal feedbacks are received as and when the faculty meets with alumni inside or outside college campus. Formal Feedback: This is collected through a questionnaire at the time of alumni meet, the sample of questions is given below: • Are you able to meet with challenges of your professional life with the knowledge earned from institute? • Are you able</p>

to represent yourself as alumni of institute with pride, in society? • Are you satisfied with the curriculum which was taught to you? • Were your faculty members just with you, when it comes to teaching? • Did you ever face any kind of hurdle in your professional carrier, which you feel is due to lack of resources of institute? As per your professional experience, do you see that institute is rising in right direction or not? If not,

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Nil	100	99	96
BCom	Nil	360	434	214
BSc	Physics, Chemistry, Maths, Zoology, Botany	540	916	272
BA	Hindi Lit., English Lit. Economics, History, Pol Science	1080	1547	804
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1290	96	11	Nil	2

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	25	Nil	Nil	4
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has been established by the State Government for teaching UG-level science, arts, commerce and PG-level commerce. The college also has facility for DOEACC “O LEVEL” certificate program. It is our policy to entertain the hopes and aspirations of students from all over the district irrespective of caste, sex, religion and financial background. Many of our students from rural areas lack proper academic background and financial back-up. Mentoring of students thus, is an essential feature to render equitable service to all our students having

varied background. Student-mentorship has the following aims: a. To enhance teacher-student contact hours b. To enhance students' academic performance and attendance c. To minimise student drop-out rates d. To identify and understand the status of slow learners and encourage advanced learners e. To render equitable service to students The importance of integrating the system for enhancing students' performance is a common resolution adopted by a meeting of the teaching faculty. With a wide variation in the student population in regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of those students who are vulnerable to drop-out from studies. The IQAC had taken the initiative of implementing the mentoring of students. Students are categorised based on the streams of studies and also according to their core subjects. They are divided into groups depending on the number of students. Each group is assigned a teacher-mentor who would perform mentoring duties. Mentors maintain and update the Mentoring Format which contains space for entering particulars and performance of students. After collecting all necessary information, Mentors are expected to offer guidance and counselling, as and when required. a. It is the practice of Mentors to meet students individually or in groups. b. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. c. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. The institutional practice of Mentoring System has been designed and implemented – a. to be student-centric b. to render equitable service to students of varied academic financial backgrounds Though the system has only been implemented in the last few years, significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organised several Remedial Classes in the identified topics/subjects for slow learners. The Remedial Classes have been institutionalised after the implementation of the Mentoring System. Need-Based remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: a. Enhanced contact hours between Mentors with their respective students b. Improvement in students' attendance

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1386	13	1:107

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	13	Nil	Nil	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	4	2016-17	07/04/2017	27/05/2017
BCom	3	2016-17	22/03/2017	21/04/2017



BSc	2	2016-17	20/04/2017	27/05/2017
BA	1	2016-17	27/04/2017	24/05/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation of the skills gained by the students is the focal point in attaining a degree. Continuous assessment and evaluation help to improve the quality to ensure that the student meets up with the prerequisites expected of a graduate. The college is affiliated to Chhatrapati Shahu Ji Maharaj University, Kanpur and it adheres to the norms prescribed by the University. The university has both internal and external evaluation to assess the students on various aspects. The students are informed of the internal and external assessment system at the beginning of every academic year through orientation program and circulars on the notice board. Though the external assessment comes at the end of every year, the Institution adopts various methods to assess the students through continuous internal evaluation. The evaluation process is both conventional as well as modern, depending on the skills of the admitted students which are as follows: The conventional method includes conducting pre-declared written tests and the innovative method varies from class room discussions, student seminars, presentations, quiz, etc. The result of written internal tests records are maintained. Multiple written as well as oral assignments are given to the students to cultivate their comprehensive, cohesive communicative skills both oral and written. The students are encouraged to use all the search tools either from the internet or by visiting libraries to think beyond their prescribed text books and explore the plethora of knowledge awaiting them. The final internal marks in Practical exams also include the average attendance, class room performance and the participation of the students in the extracurricular and co-curricular activities. Students are encouraged to be creative in the presentation of their subjects to boost their self-confidence. Each student is given individual opportunity to practice the lab work, so that he would be able to perform better in the final practical exams and in future endeavours. The evaluation and assessment system adapted by the University and the Institution is geared toward mapping the individual capabilities of the students to identify the written and oral expression, comprehensiveness and accuracy of information. It takes into account the individual student's progression and improvement over a period of time over the performance parameters set by the faculty or the respective department. The written examinations, assignments, class room presentations have developed the communication skills and interpersonal skills of the students of the Deen Dayal Upadhyay Government Post Graduate College. The Institution has increased the benefits to the students by adhering strictly to the vision and mission of the institution and improving the quality of the students by the continuous internal evaluation, the central force behind

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Chhatrapati Shahu Ji Maharaj University, Kanpur and hence the pattern prescribed by the university is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each year along with the government holidays. Based on the norms set by the University, the Principal and the HODs decide the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day as in national bandh, the death of a VIP or election, the staff committee meet again to work out a schedule to compensate the working days. Department timetable is prepared by

each department, facilitating the teachers to allot sufficient time for each subject as per the workload allotted by the University. This timetable is given to each and every student of the department to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in a detailed fashion. The Institution functions and adheres to the minimum number of working days and teaching days. On an average the Institution works for 220 days each year in the course of the past five years. A monthly report is maintained by the teachers individually according to the classes taken by them as per the academic calendar. The timetable for each internal assessment is prepared well in advance as per the calendar schedule. Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that enables both the teacher to enhance the teaching and learning process within the stipulated time. Students are also assessed on the basis of seminars, assignments, practical tests and projects. A seminar week is allotted for each department wherein the students are encouraged to participate in a competition of their choice. Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The Institution has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.kanpuruniversity.org/imp\\_dates\\_results.htm](http://www.kanpuruniversity.org/imp_dates_results.htm)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
4	MCom	Nil	42	41	98
3	BCom	Nil	66	62	94
2	BSc	Physics, Chemistry, Maths, Zoology, Botany	62	62	100
1	BA	Hindi Lit., English Lit., Economics, History, Pol Science	258	243	94

No file uploaded.

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[www.ddugpgcsitapur.com](http://www.ddugpgcsitapur.com)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
na	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	3	04
National	Chemistry	1	01
National	Botany	1	01
National	Political Science	1	01
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dr Ranjeet Singh, Department of English	2

Dr Anupma Singh, Department of Chemistry	1
Shri Shekhar Singh, Political Science	1
Dr Anupma, Hindi	1
Smt. Priyanka Bharati, Economics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
An experimental study: role of different ambient on sulfurization of MoO <sub>3</sub> into Mo	Rabindar Kumar	Journal of Alloys and Compounds Impact	2016	0	00	Nil
Reaction Mechanism of Core Shell MoO <sub>2</sub> /MoS <sub>2</sub> Nanoflakes Via Plasma-Assisted Sulfurization of MoO <sub>3</sub>	Rabindar K. Sharma	Mater. Res. Express	2016	0	00	Nil
A Study on Role of Partial Pressure in Controlled Synthesis of Core Shell MoO <sub>2</sub> /MoS <sub>2</sub> Nanoflakes	Rabindar K. Sharma, G.B. Reddy	Materials Chemistry and Physics	2016	0	00	Nil
Kinetic estimation of mercury in trace amounts. Pp.762	Anupma Singh	Journal of Chemistry and Chemical Sciences	2016	0	00	Nil
Differential physiological and bioche	Dr Rajeev Dwivedi	Journal of Radiation Research	2016	0	00	Nil

mical responses of two Vigna species under enhanced UV-B radiation		and applied sciences				
????????? ????????? ?? ????????? ?????????????	????? ?????	????????? ????????? ????????? ???	2017	0	00	Nill
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	30	Nill	Nill
No file uploaded.				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voters Education Programme	NSS	3	90
Swachchhata Abhiyan	NSS	4	150
Voter's day celebration	NSS	3	110
Social Survey	NSS	3	75
Gender Awareness programme	NSS	2	100
NSS day	NSS	3	90
Swachchhata Abhiyan	NCC	1	55
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
na	na	na	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Power Angel	Uttar Pradesh Police	Volunteers for Girls Security	1	5
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NATIONAL SEMINAR	SACRED HEART DEGREE COLLEGE, SITAPUR	INTERNAL AND CST, UP2	2
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.53	9.53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

##### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	28	1	1	0	1	2	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	28	1	1	0	1	2	12	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.35	3.35	6.18	6.18

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The budget for the physical, academic support facilities is located by directorate of Higher Education, Government of Uttar Pradesh and as per the budget allotment Physical and academic support facilities are maintained by the college administration. Budget is Sanctioned on yearly basis for the specific item/purpose and after receiving the budget from the directorate, college invites tender for the work as per the government norms. The work is accomplished by the lowest bidding contractor and payment is made through Treasury Office, Government of Uttar Pradesh.

<https://www.ddugpgcsitapur.com/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	17/08/2016	19	MEDHA DOEACC (O Level CCC)
Remedial Coaching	16/08/2016	56	Subject Expert

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					



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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N/A	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Strength Lifting	College Level	50
Power Lifting	College Level	70
Carrom	College Level	76
Chess	College Level	45
Athletics	College Level	683
Volleyball	College Level	60
Badminton	College Level	50
Kho-kho	College Level	94
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports

Cultural

No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every department, Cultural Committee, Sports Committee, Cleanliness Committee, IQAC- all have their respective Councils that organize various Academic, Cultural, Sports and many other activities throughout the year under the guidance of their respective mentors.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution Deen Dayal Upadhyay Government Post Graduate College, Sitapur was started in the year 1993 in the ITI Campus, Sitapur to fulfill the aspirations of the rural youth living in and around Sitapur, Khairawad, Biswan, Sidhauri, Laharpur, Mishrikh, Naimish and such nearby villages and towns. Uttar Pradesh Government established this Institution for bettering the life of the youth by bringing the opportunities to the closest proximity of the youth by providing academic excellence at a very affordable cost. The vision of the Institution is "Progress through quality education" and to provide education without any social discrimination, for finding space for the exponential growth of personality and character, empowering youth to face the challenges of tomorrow successfully and confidently through the quality education acquired from this institution.

Mission The mission of College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper. Following goals are listed below to achieve. ? Encourage creativity, innovation, and risk-taking ? Utilize systems that promote student and employee success ? Encourage interdepartmental collaboration ? Take responsibility for personal and professional growth and development. ? Ensure our work adds value to the College and District ? Ensure fair and equal access for all ? Recognize, appreciate, and celebrate the strength of diversity

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>Admission committee (constituted by the principal) takes the responsibility of the academic aspects of the institution. First, the admission committee scrutinizes the applications received from the prospective students and prepares the list of eligible candidates as per eligibility prescribed by the university. It is the responsibility of the committee to verify certificates and finally recommend the candidate for admission. They take care of planning and allocating the subjects to the students for the effective delivery of the curriculum. They keep vigil over the performance of the students through tests, assignments, projects, attendance and discipline. Counselling is provided if needed.</p>
Human Resource Management	<p>? Being a government institution, the placement, transfer and promotion of the employees are managed by Uttar Pradesh Government. The Principal along with the respective Committees outsources daily wages workers for various works like- Computer operator, cleanliness, gardening, cycle stand etc.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>? Library, ICT and Physical Infrastructure/Instrumentation The library caters to the needs of teachers and students by providing access to books and magazines. The college has a general library and departmental libraries that cater to the needs of the teachers and students alike. The library of the College has 7500 books approximately of all the streams. The library has a reading room with adequate number of furniture. College uses Power Point Presentations and use of internet to make teaching-learning more interactive and interesting. Basic ICT knowledge based teaching is used for more and more topics as the college has computer lab with internet facility. Teachers demonstrate the subject with the help of laptops, mobiles and projectors. CDs of topics related to Botany, Zoology, Chemistry</p>

	are shown.
Research and Development	<p>? Research and Development The college is encouraging the teachers and students for research and development in followings aspects:</p> <ul style="list-style-type: none"> <li>• To create awareness and opportunities in Research and Development among the students faculty and to create Research and Development atmosphere in every department</li> <li>• To motivate the faculty members of the group for RD activities in the area of their specialization</li> </ul> <p>Dr. Rabinder K. Sharma (Department of Physics) has published three research papers in national journals (journal of Alloys and Compounds, Mater. Res. Express and Materials Chemistry and Physics). Dr. Rajeev Dwivedi (Department of Botany) also published is research article "Differential physiological and biochemical responses of two Vigna species under enhanced UV-B radiation. In this chain, Dr. Anupma Singh (Department of Chemistry) also published her findings in journal of Chemistry and Chemical Sciences.</p>
Examination and Evaluation	<p>Examination committees take the responsibility to conduct the exams of institution. The examination committee adheres to the university plans the dates and such exam related activities. College follows the rules and instructions given by university in conducting regular/private examinations. Teaching faculty use wide variety of methods or tools to evaluate, measure, and document the academic readiness, learning progress, skill acquisition, or educational needs of students. Internal tests, assessments, mock viva, project reports and class tests are compulsory for all the students.</p>
Curriculum Development	<p>The college offers graduation and post graduation programmes which are supervised through the C.S.J.M. University. The college has adequate in-built mechanisms which are continually updated to achieve the goals of academic excellence. The college plans and organizes teaching and learning schedules by strictly following the CSJM University. Fully aware of the extent and significance of institutional accountability in the teaching and learning process, individualized teaching-learning</p>

programmes are conducted to cater to the broad spectrum of academic caliber of students admitted. Academic Calendar is maintained in which activities and events are scheduled.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College have updated website and facebook page. Students get information for upcoming events.
Administration	N/A
Finance and Accounts	Salary is paid to employees in college by UP Traseaury
Examination	controlled by CSJMU Kanpur

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes (Short Term Course)	1	27/01/2017	28/01/2017	02
Refresher Course	1	15/06/2017	05/07/2017	21
Refresher Course	1	12/06/2017	02/07/2017	21

Orientation Programme	2	02/08/2016	31/08/2016	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching Provident fund/NPS, some seats reserved for the ward of teaching staff etc.	Non teaching Medical facility, Residential quarters are available to the supporting staff, teaching and non-teaching staff members,	Students Complaint Box (Shikayat Petika), Help of financially weak students, anti ragging cell

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The annual budget is allotted to the college by the Govt. for the requirements of various departmental activities. The account of the institution is subjected to an audit by a general accountant appointed by the Government.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal
Administrative	No	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0
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6.5.3 – Development programmes for support staff (at least three)

0
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

0
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	PPT Presentation	19/01/2017	19/01/2017	21/01/2017	25
2016	PPT Presentation	16/12/2016	16/12/2016	16/12/2016	7
2016	Three Days workshop on Strength Lifting Organized by Power Lifting Association	17/10/2016	17/10/2016	19/10/2016	150
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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Power Angel	04/11/2016	30/06/2017	5	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The Institution is proud to say that minimal waste is generated in the campus. Waste is segregated as per Municipality guidelines. Waste generated in the campus is segregated as e-waste, liquid waste /organic and solid waste. Liquid waste generated in the hostel, garden waste-leaves, flowers etc is converted into fertilizer in the campus and used for the plant and trees in the green campus. Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to Khairabad Municipality workers. Separate bins are also kept in all floors for solid waste and liquid/organic waste. Students are asked to dispose waste only in the designated bins. All classes are provided with dustbins for solid waste disposal. Old newspapers, used water bottles etc are sold to vendors dealing in recycling. Institution has plans to make the campus plastic free in the near future.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	12/12/2017	1	Discussion - Reasons and prevention of violence against women in society	Women Empowerment	75
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### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	15/08/2016	75
Republic Day	26/01/2017	26/01/2017	92
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!
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## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Financial Aid to the Poor Deserving students by the Institution 2. Provided books and reference books for the students
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!
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## 8.Future Plans of Actions for Next Academic Year

• Masters affiliation in Arts Science • Minor and Major research projects in all the departments • Augmenting Faculty Exchange Programmes in collaboration with other Universities • Publishing Books and qualitative research papers by all the departments • E-library • Botanical garden • A multipurpose hall • Modernization



of laboratories • Establishing Language Labs • Setting up Solar Plant •  
Initiating various games like Judo, Tai Commando and Weight lifting etc